

Commercial Property — Prospect Intake Form

Business Snapshot

Business Name:		DBA (if different):	
Business/Office Address:		City / State / ZIP:	
Mailing Address (if different):		City / State / ZIP:	
Contact Name:		Phone:	
Email:		Entity Type (LLC, Corp, Sole Prop, etc.):	
Years in Business:		Annual Revenue (approx.):	
Federal EIN:		Website (if any):	

Building & Construction

Building Owned or Leased?	
Year Building Was Built:	
Square Footage (Building / Occupied Space):	
Construction Type (Frame, Masonry, Fire-Resistive, etc.):	
Number of Stories:	
Roof Type & Year Roof Was Last Replaced:	
Plumbing — Year Last Updated:	
Electrical — Year Last Updated (Amps/Panel Type if known):	
HVAC — Year Last Updated:	

Protection

Sprinklered? (Y/N):	
Alarm System (Burglar / Fire — Central Station Monitored?):	
Distance to Nearest Fire Hydrant/Station (if known):	

Values

Building Replacement Cost (if known):	
---------------------------------------	--

Business Personal Property Value (furniture, fixtures, equipment):	
Inventory/Stock on Hand (approx. value):	
Business Income / Extra Expense Coverage Desired? (Y/N):	

Loss History

Any Property Claims in the Past 5 Years? (Y/N — describe):	
Current/Prior Carrier & Expiring Premium (if known):	
Requested Effective Date:	